

**Board Meeting Minutes**  
**Thursday December 14<sup>th</sup>, 2023, at 9:15am**  
**Ponsonby Central Boardroom. 136 Ponsonby Road.**

Item	Notes	Action
<b><u>Apologies/ Present.</u></b>	<p><b>Present:</b> Brad Plamus, Nick Nielson, Viv Rosenberg, Felicity O' Driscoll, April Taylor, Sarah Wickenden, Bruce Copeland, Tanya Carlson, Alex Bonham, Wendy Yang.</p> <p><b>Apologies:</b> Richard Naish, Gigi van Kyuk.</p> <p>The meeting started at 9:17 am.</p>	
<b><u>Minutes &amp; Matters arising:</u></b>	<p>The minutes of the November 16<sup>th</sup> meeting were passed as true &amp; correct.</p> <p>There were no matters arising.</p>	<p>1<sup>st</sup> BC 2<sup>nd</sup> NN</p>
<b><u>Intro &amp; welcome to Wendy Yang</u></b>	<p>The Board confirmed and welcomed Wendy Yang's application to accept a casual vacancy position on the PBA Board for 2024.</p> <p>There is one outstanding casual vacancy position remaining.</p>	<p>Unanimous</p>
<b><u>WLB Report</u></b>	<p>The Board thanked Alex for her report. It was accepted unanimously.</p> <p>The Board noted that the WLB Annual Plan would go out for consultation early March 2024 and Council officers would hold a debrief for BIDS.</p> <p>The Board noted that that first stage development of the 254 Ponsonby Road site would start midway through 2024.</p> <p>The Board noted that the WLB had approved the widening of the footpath adjacent to 254 Ponsonby Road.</p>	<p>Action AB</p>

<p><b><u>October Sales softening - discussion</u></b></p>	<p>As noted in the December Board Report, our sales have softened during the month of October.</p> <p>The Board decided not to take any action currently. Sales figures will be tracked over the Christmas Period and rediscussed at the February 2024 Board Meeting</p>	<p>Action VR</p>
<p><b><u>Local Crime Fund Resolution</u></b></p>	<p>The Board accepted that the payment of \$9 413 received as our share of the Local Crime Prevention Fund be allocated as follows:</p> <ol style="list-style-type: none"> <li>1. \$ 8050.00 Safer Cities Report. This includes a complete map of the BID, a detailed recommendation for implementation of CCTV cameras and a staged 3-year delivery for completion of project.</li> <li>2. \$ 1363.00 Towards purchase of CCTV Cameras</li> </ol>	<p>1<sup>st</sup> BP 2<sup>nd</sup> AT Unanimous.</p>
<p><b><u>2024 Market Days</u></b></p>	<p>The Board accepted the recommendation to reduce the number of Ponsonby Market Days to two in 2024.</p> <p>They will be held over the Mother's Day Weekend in May and over the first weekend in December for Christmas.</p> <p>Recommendations for a new event in September to be discussed by the Events sub committee and presented to the Board by April 2024.</p>	<p>Action VR</p> <p>Action VR</p>
<p><b><u>Ponsonby News Discussion – Bruce.</u></b></p>	<p>The Board discussed the issues and possible alternatives as raised by BC and detailed in the December Board Report.</p> <p>It was agreed to reach out to Murray Bevan to explore the potential of developing an alternate publication.</p>	<p>Action BP &amp; TC</p>
<p><b><u>General Business</u></b></p>	<p>No matters arising.</p>	

**Meeting Closed at 11.01 am.**

**Next meeting scheduled for Feb 15th, 2024.**

