

**Board Meeting Minutes**  
**Thursday March 16<sup>th</sup>, 2023, at 9:15am**  
**Sandfield. Level 1 Boardroom. 130 Ponsonby Road.**

Item	Notes	Action
<p><b><u>Apologies/ Present.</u></b></p>	<p><b>Present:</b> Bruce Copeland, Richard Naish, Sarah Wickenden, Nick Nielson, Viv Rosenberg, Brad Plamus, April Taylor, Alex Bonham, Anahera Rawiri, Felicity O'Driscoll, Genevieve Sage, Diva Giles, Gigi van Kuijk, David Sheard.</p> <p>Meeting started at 9:18 am with a Karakia led by Anahera.</p>	
<p><b><u>Minutes &amp; Matters arising: Feb 16<sup>th</sup>, 2023.</u></b></p>	<p>The Minutes passed unanimously as true &amp; correct. There were no matters arising.</p>	<p>1<sup>st</sup> RN 2<sup>nd</sup> AT.</p>
<p><b><u>WLB Report</u></b></p>	<p>The Board welcomed Anahera and Genevieve to the meeting and thanked Alex for her report.</p> <p>The Board noted and accepted the following:</p> <ul style="list-style-type: none"> <li>➤ No further update on how AC will allocate the security funding from Central Government or the process to apply for those funds.</li> <li>➤ Consultations on the AC Annual Budget close on March 28<sup>th</sup> and PBA Submission should include our key priorities.</li> <li>➤ AT had presented their plans for the Ponsonby 'safety' project to WLB.</li> </ul> <p>Suggestion that PBA clarify which elements of that are supported prior to consultation with members.</p>	<p>Unanimous</p> <p>Action VR</p>
<p><b><u>Future Ponsonby Working Group - Scope</u></b></p>	<p>The Board agreed the following:</p> <ul style="list-style-type: none"> <li>➤ To develop a vision &amp; set of principles for Ponsonby's future placemaking/urban development.</li> <li>➤ This document will include words and indicative images to clearly encapsulate the vision.</li> </ul>	<p>1<sup>st</sup> BC Unanimous</p>

	<ul style="list-style-type: none"> <li>➤ To commission research to inform this document from our <ul style="list-style-type: none"> <li>1.community/customers</li> <li>2.members</li> <li>3.desk research</li> </ul> </li> <li>➤ This document will from a subset of the new 5-year PBA Strategic Plan.</li> <li>➤ This plan will form the basis for a 'people &amp; place' info pack to enable a platform for future commercial and Council led development in Ponsonby.</li> <li>➤ Cam Perkins from Urban Pirates will be contracted to develop the plan and do the research.</li> </ul> <p>Cam Perkins to supply draft project plan, budgets, and time frames for next month's Board Meeting.</p>	Action CP & VR
<p><b><u>Security Working Group - update</u></b></p>	<p>The overnight security trial will end at the end of March 2023.</p> <p>The installation of CCTV cameras along the street to be considered.</p> <p>Funding from the AC Security fund to be sought when application details become available.</p>	<p>Unanimous.</p> <p>Action BP &amp; VR</p>
<p><b><u>Promotions &amp; Events Working Group – Report Back &amp; discussion.</u></b></p>	<p>The Board supported the proposal to engage with the Farmers Santa Parade Trust Board to host the Parade in Ponsonby.</p> <p>The Board agreed with the recommendation to host independent stalls on the street at Ponsonby Market Day.</p> <p>Proposal and logistics to be presented at next Board Meeting.</p> <p>The Board acknowledged that 59 venues had signed up for EDLP 2023 and that the event would proceed.</p> <p>The Board approved the recommendation for Timothy Giles to produce a series of Ponsonby podcasts. Full proposal to be sent on receipt.</p>	<p>1<sup>st</sup> BC 2<sup>nd</sup> FoD</p> <p>1<sup>st</sup> BC Unanimous</p> <p>Action VR</p> <p>1<sup>st</sup> BC 2<sup>nd</sup> SW</p>

<p><b><u>Chloe Swarbrick - discussion</u></b></p>	<p>the Board thanked Chloe for her time and interest. The following Topics were discussed:</p> <ul style="list-style-type: none"> <li>➤ AC 2023 Budget</li> <li>➤ Possibility of using empty space as pop ups</li> <li>➤ Future Ponsonby project.</li> </ul>	
<p><b><u>General Business</u></b></p>	<p>Next Board Meeting set for Thursday April 20<sup>th</sup> 2023, at Sandfield Offices 3/130 Ponsonby Road. Gigi's apologies to the next meeting were noted.</p>	

**Meeting Closed at 11.26 am.**

**Next meeting scheduled for April 20<sup>th</sup>, 2023.**